

**BOROUGH COUNCIL MEETING MINUTES  
THURSDAY, APRIL 13, 2023, 7:00 PM  
COUNCIL CHAMBERS**

**CALL TO ORDER:** This meeting was called to order at 7:00 PM by President Pompa.

**PRESENT:** A quorum was present including members of Council as follows: Joseph A. Pompa; Michele Baker; James Mielnik; Jeffrey Ketner; Walter Kalista, III; Brady Leahey; and Sean Burke. Also participating: Borough Manager James Gehret; Borough Secretary Patricia J. Duron; Mayor Joseph Dodson; Building Code Official Gerald Harbison; Solicitor Nathan W. Karn, Sr.; Chief Christopher Storm; and Director of Community Relations and Events Melanie Ramsey. Fire Marshal Amy Hazlett was absent.

**PLEDGE OF ALLEGIANCE:** President Pompa led the pledge of allegiance and a moment of silence.

**MINUTES:** The minutes from the meeting held on March 9, 2023 were presented for Council's review and approval. A motion to approve the minutes was made by Mr. Leahey and was seconded by Ms. Baker. A vote was taken and the minutes were approved, seven votes to zero votes.

**MANAGER'S/FINANCIAL REPORT:** Mr. Gehret advised that his reports were in Council's agenda binder. He added an update to the water line project in the Borough; advising that it should be completed by July.

**PLANNING/ZONING:** Mr. Harbison's report was in the council agenda. He advised that there will be a zoning hearing board hearing the week of April 16, 2023.

**FIRE MARSHAL REPORT:** Fire Marshal Amy Hazlett was absent.

**DIRECTOR OF COMMUNITY RELATIONS & EVENTS REPORT:** Ms. Ramsey advised that many sponsorships are being received. The Allegheny Street Cruise In will be May 26, 2023 at 6 pm.

**CHIEF OF POLICE REPORT:** The Chief presented his report of the month's activity.

**MAYOR'S REPORT:** Mayor Dodson advised that he is raising money for mulch at Patriot Park and the Hometown Heroes program.

**PUBLIC COMMENT:**

Stan Neal; 142 Beaver Street: Discussed flooding in Gaysport.

Shaun Leydig; 211 Newry Street: Spoke in support of the Borough hiring another police officer or two. Asked why the street sweeper cannot be out in March. Spoke about purchasing trees locally for Arbor Day plantings.

Elda Jean Boose; 121 Bedford Street: Commended Jerry Harbison for his good work and progress. Talked about MS4.

Mark Slonaker; PVFD: Presented the PVFD Monthly Report. Discussed the red flag warning.

Jim Fitch; 109 Bel Aire Road: Discussed the electronic speed signs and sidewalks on Bel Aire Road.

**OPEN AGENDA:**

Ms. Baker: Flooding in Gaysport.

Mayor: Hiring a police officer.

Mr. Leahey: Bel Aire Road.

**RESOLUTION NO. 2023-10: CONSENT AGENDA:** Mr. Gehret requested Council's consideration of Resolution No. 2023-10 for bill list number 4 totaling \$135,442.72 and the approval of two Certificates of Appropriateness. A motion was made by Mr. Ketner and was seconded by Mr. Leahey to approve Resolution No. 2023-10. A vote was taken with the motion carrying, seven votes to zero votes.

**RESOLUTION NO. 2023-10  
A RESOLUTION APPROVING THE CONSENT AGENDA**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) **Bill List No. 4** dated April 13, 2023 authorizes payment of expenses totaling \$135,442.72 consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated moneys is hereby approved.
- 2) **Two Certificates of Appropriateness** are to be Approved and Council Authorizes the Zoning Administrator to issue a Certificate of Appropriateness/Zoning Permit as follows:
  - A. **a. 309 ALLEGHENY STREET –BUSINESS SIGNAGE - DANIELLE NEWMAN**
    - Apply 12” gold vinyl lettering on an 8’ sign board above the display window
    - Apply 35” by 10” decal on the display windows
    - This is a non-contributing structure within the Historic District

- The signage plan is compatible with zoning regulations per the district

**B. b. 513 MULBERRY STREET – REMODELING - 4 L’s MANAGEMENT, LLC**

- Get retroactive approval for replacing existing windows with double hung vinyl windows and replacing existing aluminum wrap on exterior windows
- Replace structurally compromised exterior doors with steel doors and wrap the exterior with aluminum
- A Zoning Permit is required
- This is a contributing structure within the Historic District

**DULY** adopted by the Council of the Borough of Hollidaysburg this 13<sup>th</sup> day of April, 2023.

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Joseph A. Pompa, President

ATTEST:

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Patricia J. Duron, Secretary

**UPDATE ON THE COMPREHENSIVE PLAN:** Mr. Harbison advised that the consultant, Gannett Fleming, will have a draft and tables ready for the public comment period soon.

**WATER DISCHARGE INTO THE STREETS:** Mr. Harbison updated Borough Council on the status of complaints.

**STORMWATER/BEDFORD STREET UPDATE:** Mr. Harbison advised that the revised stormwater ordinance will be presented at the May Borough Council meeting.

**BOROUGH SIDEWALKS:** The Borough is continuing to approve sidewalk grant applications.

**STREET SWEEPER:** Mr. Gehret advised that the Borough is looking at various types of street sweepers.

**UPDATE ON DANGEROUS STRUCTURES AT 1100 FERN AVENUE AND AT 117 FRANKLIN STREET:** Mr. Harbison advised that the property at 1100 Fern Avenue will be sold soon and that the seller will rebuild there. There was consensus of Council Members to forego the hearing. A hearing will be scheduled for 117 Franklin Street.

**PURCHASE ELECTRONIC SPEED SIGNS:** Mr. Kalista made a motion to approve the

purchase of two electronic speed signs. Mr. Ketner seconded the motion and a vote was taken. The motion passed with seven votes in favor.

**RESOLUTION NO. 2023-11: ACTUARIAL ASSUMPTION POLICE PENSION:** Mr. Burke made a motion to approve Resolution No. 2023-11 and Mr. Kalista seconded the motion. Mr. Ketner abstained. The motion carried with seven votes.

**RESOLUTION NO. 2023-11  
A RESOLUTION ACCEPTING ACTUARIAL ASSUMPTION CHANGES TO THE  
HOLLIDAYSBURG POLICE PENSION**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, the actuarial assumption changes recommended by Mockenhaupt Benefits Group for the Hollidaysburg Police Pension are hereby accepted and a copy of those changes are attached to this resolution.

**DULY** adopted by the Council of the Borough of Hollidaysburg this 13<sup>th</sup> day of April, 2023.

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Joseph A. Pompa, President

ATTEST:

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Patricia J. Duron, Secretary

**RESOLUTION NO. 2023-12:** *Manager Gehret made an announcement to add Resolution No. 2023-12 to the agenda as it had been brought to the attention of the Borough Secretary on April 12, 2023 (yesterday) through a webinar that this resolution needed to be approved prior to approving Resolution No. 2023-13 for the approval of documents to be disposed. This item is able to be added to the agenda due to it being a matter brought to the attention of the agency within a 24-hour period before the meeting and is de minimis in nature and does not involve the expenditure of funds or entering of a contract/agreement by the agency.* Resolution No. 2023-12: Declares the Intent to Follow the Schedules and Procedures for the Disposition of Records as Set Forth in the Municipal Records Manual. Mr. Burke made a motion to approve Resolution No. 2023-12. Mr. Kalista seconded the motion and a vote was taken. The motion was passed with seven votes in favor.

RESOLUTION 2023-12

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF

HOLLIDAYSBURG, BLAIR COUNTY, PENNSYLVANIA,  
DECLARING ITS INTENT TO FOLLOW THE SCHEDULES  
AND PROCEDURES FOR DISPOSITION OF RECORDS AS  
SET FORTH IN THE MUNICIPAL RECORDS MANUAL  
APPROVED ON DECEMBER 16, 2008, AMENDED JULY 23,  
2009 AND MARCH 28, 2019

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008, and amended on July 23, 2009, and March 28, 2019; and,

WHEREAS, the Borough of Hollidaysburg desires to dispose of records according to statutory requirements;

NOW, THEREFORE, BE IT RESOLVED by Council of the Borough of Hollidaysburg, Blair County Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended on July 23, 2009, and March 28, 2019.

**DULY** adopted by the Council of the Borough of Hollidaysburg this 13<sup>th</sup> day of April, 2023.

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Joseph A. Pompa, President

ATTEST:

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Patricia J. Duron, Secretary

**RESOLUTION NO. 2023-13:** Resolution No. 2023-13 will approve the list of records to be disposed of according to the schedule in the Municipal Records Manual. Mr. Leahey made a motion to approve Resolution No. 2023-13. Mr. Burke seconded the motion and a vote was taken. The motion carried with seven votes in favor.

**RESOLUTION NO. 2023-13  
DISPOSITION OF MUNICIPAL PUBLIC RECORDS**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that

**WHEREAS**, by virtue of Resolution No. 2023-12 adopted the 13<sup>th</sup> day of April, 2023, the Borough of Hollidaysburg declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008; as amended July 23, 2009, and March 28, 2019, and

**WHEREAS**, in accordance with Act 428 of 1968, each act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of public records attached hereto as Exhibits A and B.

**DULY** adopted by the Council of the Borough of Hollidaysburg this 13<sup>th</sup> day of April, 2023.

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Joseph A. Pompa, President

ATTEST:

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Patricia J. Duron, Secretary

**HIRE A PARKING ENFORCEMENT OFFICER:** Mr. Leahey made a motion to hire Thomas Gray as the new part-time parking enforcement officer. Mr. Ketner seconded the motion and a vote was taken. The motion carried with seven votes in favor.

**APPROVE A FIREWORKS PERMIT:** An application for a fireworks permit was presented to Council. A motion to approve the permit was made by Mr. Burke. Mr. Ketner seconded the motion and a vote was taken. The motion carried with six votes in favor to one vote against.

**9/11 MEMORIAL TRAIL SIGNAGE:** A motion to approve a plan for 9/11 Memorial Trail signage was made by Mr. Kalista and seconded by Mr. Leahey. The motion passed with seven votes in favor.

**ADJOURN:** At 7:40 PM President Pompa adjourned the meeting.

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Patricia J. Duron, Borough Secretary