

**BOROUGH COUNCIL MEETING MINUTES
THURSDAY, JANUARY 2 AND JANUARY 11, 2024
7:00 PM
COUNCIL CHAMBERS**

CALL TO ORDER: This meeting was called to order at 7:00 PM by Mayor Dodson.

PRESENT: A quorum was present including members of Council as follows: Sean Burke; Jeffrey Ketner; Brady Leahey; Walter Kalista, III; and newly elected council members: David Jacobs; William Kitt; and Clay Gingrich. Also participating: Borough Secretary Patricia J. Duron; Attorney Nathan Karn; Mayor Dodson; Police Chief Chris Storm; Director of Community Relations and Events Melanie Ramsey; Planning/Zoning Administrator Andrew Holodnik; and Fire Marshal Amy Hazlett.

PLEDGE OF ALLEGIANCE: Mayor Dodson led the Pledge of Allegiance and a moment of silence.

ADMINISTRATION OF OATHS OF OFFICE: Mayor Dodson administered the oath of office to:

Ward 1 David Jacobs
Ward 3 Clay Gingrich
Ward 5 William Kitt
Ward 7 Jeffrey Ketner

PUBLIC COMMENT:

Regis Nale, 202 Spruce Street: Spoke negatively about and criticized the process during the Comp Plan Update.

Richard Latker, 703 Allegheny Street, Community Watchdog: Made suggestions as to the reorganization of Borough Council, criticized what is published as a public agenda and spoke negatively about the Borough's solicitor.

Shaun Leydig, 407 Beaver Street: Welcomed new council; spoke about the Inglenook and Jackson Street parking. Requested that Councilman Gingrich suggest that the Borough commit to purchasing in the Borough only. Discussed a canopy for the police cars. Talked about the trees in Sweet Cherry CT and the snowplows.

Gerard Nale, 109 Bedford Street: Welcomed new council and thanked Borough Council for their continuing efforts towards stormwater management in Gaysport.

ELECTION OF OFFICERS: Mayor Dodson opened the election of officers for 2024 beginning with Council President.

PRESIDENT:

Mr. Leahey nominated Sean Burke. Mr. Ketner seconded the nomination.
Mr. Jacobs nominated William Kitt. Mr. Gingrich seconded the nomination. Mr. Kitt declined the nomination.
A vote was taken and Mr. Burke was elected to the presidency.
Mayor Dodson handed over the gavel to President Sean Burke to continue the election of officers.

VICE PRESIDENT:

Mr. Kalista nominated Brady Leahey. Mr. Ketner seconded the nomination.
A vote was taken and Mr. Leahey was elected to the vice presidency.

PRESIDENT PRO TEMPORE:

Mr. Gingrich nominated himself. Mr. Kitt seconded the nomination.
A vote was taken and Mr. Gingrich was elected as the President Pro Tempore.

RESOLUTION NO. 2024-1 APPOINTING A DEPOSITORY FOR 2024: Mr. Leahey made the motion to appoint the First National Bank as the depository for the year 2024. Mr. Kalista seconded the motion and a vote was taken with the motion carrying unanimously.

**RESOLUTION NO. 2024-1
A RESOLUTION APPOINTING A DEPOSITORY FOR 2024**

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that First National Bank, 224 Allegheny Street, Hollidaysburg, Pennsylvania, is hereby designated to serve as the Borough's Depository for Borough funds for the Year 2024, and that the President and Secretary are authorized to execute said Depository Agreement.

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST:

Patricia J. Duron, Secretary

RESOLUTION NO. 2024-2 APPOINTING A SOLICITOR/LAW FIRM FOR 2024: Mr. Leahey made a motion to appoint Evey Black Attorneys LLC as the Borough's law firm for 2024. Mr. Jacobs seconded the motion. A vote was taken and the motion passed unanimously.

RESOLUTION NO. 2024-2
A RESOLUTION APPOINTING A LAW FIRM FOR 2024

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that Evey Black Attorneys, LLC is hereby appointed the Borough's Law Firm for 2024.

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST:

Patricia J. Duron, Secretary

RESOLUTION NO. 2024-3 APPOINTING A CONSULTING ENGINEER FOR THE YEAR 2024: Mr. Ketner made a motion to appoint Stiffler McGraw Engineers as the consulting engineer for the year 2024. Mr. Gingrich seconded the motion and a vote was taken. The motion was passed unanimously.

RESOLUTION NO. 2024-3
A RESOLUTION APPOINTING A CONSULTING ENGINEER FOR 2024

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that Stiffler, McGraw & Associates is hereby appointed to serve as consulting engineers for the Borough of Hollidaysburg for 2024.

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST:

Patricia J. Duron, Secretary

RESOLUTION NO. 2024-4 APPOINTING AN AUDITOR FOR THE YEAR 2024: A motion was made by Mr. Kalista to appoint Young, Oakes, Brown & Company of Altoona PA to serve as the auditors for the fiscal year ending December 31, 2024. Mr. Kitt seconded the motion and a vote was taken. The motion passed unanimously.

RESOLUTION NO. 2024-4

A RESOLUTION APPOINTING An INDEPENDENT AUDITOR FOR 2024

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that Young, Oakes, Brown & Company of Altoona, Pennsylvania, is hereby appointed to serve as the auditors for the Borough of Hollidaysburg for fiscal year ending December 31, 2024.

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST:

Patricia J. Duron, Secretary

RESOLUTION NO. 2024-5 APPOINTMENTS TO BOARDS AND COMMISSIONS: Mr. Leahey made a motion to approve Resolution No. 2024-5 for the appointments to the boards and commissions as outlined in the resolution. Mr. Gingrich seconded the motion and a vote was taken. Resolution No. 2024-5 was adopted unanimously to approve the appointments to the boards and commissions.

**RESOLUTION NO. 2024-5
APPOINTMENTS TO BOARDS & COMMISSIONS**

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that the following appointments of various boards, commissions and officers for the Borough of Hollidaysburg are approved:

BOARD/COMMISSION			TERM EXPIRES
Sewer Authority	<u>Randy Manning</u>	5 years	12-31-28
Water Authority	<u>Loren Hershberger</u>	5 years	12-31-28
Intermunicipal Relations	<u>Brady Leahey</u>	1 year	12-31-24
HARB	<u>Jane Sheffield</u>	3 years	12-31-26
	<u>Joel Koss</u>	3 years	12-31-26
HPC	<u>Dave Macharola</u>	3 years	12-31-26
	<u>Jane Sheffield</u>	3 years	12-31-26
	<u>Joel Koss</u>	3 years	12-31-26

	<u>Adam Conrad</u>	3 years	12-31-26
Police Pension Committee (Council Member)	<u>Jeffrey Ketner</u>	1 year	12-31-24
Vacancy Board	<u>Joseph Patterson</u>	1 year	12-31-24
Zoning Hearing Board	<u>Danielle Fitch</u>	3 years	12-31-26
Shade Tree Commission	<u>J. Terry Wilt</u>	5 years	12-31-28
Planning Commission	<u>Joseph Stanek</u>	4 years	12-31-27
Vacancy Board	<u>Joseph Patterson</u>	1 year	12-31-24
Education Agency	<u>Patricia J. Duron</u>	1 year	12-31-24
	<u>Joseph R. Dodson</u>	1 year	12-31-24

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST

Patricia J. Duron, Secretary

MINUTES: The minutes from the meeting held on December 14, 2023 were presented for Council's review and approval. A motion to approve these minutes was made by Mr. Leahy and was seconded by Mr. Kalista. A vote was taken and the minutes were approved unanimously.

MANAGER'S/FINANCIAL REPORT: *No report.*

PLANNING/ZONING REPORT: Mr. Holodnik presented the monthly report for the department's activity. He discussed the comprehensive plan. He reminded residents to have house numbers visible on their residences. He also advised of a public hearing for a zoning amendment to be held on January 11, 2024.

DIRECTOR OF COMMUNITY RELATIONS & EVENTS REPORT: Ms. Ramsey thanked all for their support for the recent events and updated them on what is to come in 2024. She advised that the Hometown Hero banners are being picked up by the participants.

FIRE MARSHAL REPORT: Ms. Hazlett discussed fire prevention education. She reminded

the residents regarding discarded live Christmas tree pick up scheduled for this month in the Borough.

CHIEF OF POLICE REPORT: The Chief presented the department's December report.

MAYOR'S REPORT: Mayor Dodson thanked and complimented the police department and Melanie Ramsey and Andrew Holodnik for their outstanding work. He congratulated new council. He discussed Jackson Farm drive parking and permitted parking and spending in the Borough.

OPEN AGENDA:

Mr. Leahey: Jackson Street parking.

Mr. Gingrich: The Comprehensive Plan. Flooding in Gaysport. Blair Planning and the Zoning Amendment request (January 11th) and the Borough purchasing only in the Borough proper.

Mayor Dodson: No parking on Jackson Farm Drive, permit parking on Wayne Street.

William Kitt: Blight.

RESOLUTION NO. 2024-6: CONSENT AGENDA: Resolution No. 2024-6 for bill list number 1 totaling \$224,389.75 and the approval of one Certificate of Appropriateness. A motion was made by Mr. Leahey and was seconded by Mr. Kalista to approve Resolution No. 2024-6. A vote was taken with the motion carrying, seven votes to zero votes.

RESOLUTION NO. 2024-6

A RESOLUTION APPROVING THE CONSENT AGENDA

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) **Bill List No. 1** dated January 2, 2024 authorizes payment of expenses totaling \$224,389.75 consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated moneys is hereby approved.

DULY adopted by the Council of the Borough of Hollidaysburg this 2nd day of January, 2024.

President

ATTEST:

Patricia J. Duron, Secretary

STORMWATER UPDATE/GAYSPORT/PROPERTY PURCHASE: It was announced that the ARPA H2O Grant was awarded to the Borough in the amount of 690K. There was an update on the status of the project.

APPOINT AN INTERIM BOROUGH MANAGER: At this time there was a discussion regarding appointing an interim Borough Manager. It was announced that this current meeting will be recessed until Thursday, January 11, 2024. At 6:15 pm, an Executive Session of Borough Council to discuss personnel will take place. At 6:45 pm, Council will reconvene in Council Chambers for a continuation of this recessed meeting.

DISCUSSION: JACKSON FARM DRIVE PARKING: Mayor Dodson requested that the prohibition of parking on the East side of Jackson Farm Drive between the Holliday Hills Circle (west) to the Dead End be changed to allow parking. There was discussion regarding the fact that this parking prohibition was approved and added to the Traffic Code by Borough Council in March 2023. More discussion will take place to see if there is any interest in amending the Traffic Code to delete the prohibition and allow the parking there again.

DISCUSSION: PERMIT PARKING ON WAYNE STREET: There was discussion about the permit parking ordinance.

APPROVE THE HIRE OF A WASTEWATER TREATMENT PLANT (WWTP) OPERATOR OR OPERATOR IN TRAINING: Mr. Kalista made a motion to approve the hire of a WWTP Operator or Operator in Training. Mr. Leahey seconded the motion and a vote was taken. The motion passed unanimously.

ACCEPT THE RESIGNATION OF AND APPROVE THE HIRE OF A PARKING METER ENFORCEMENT OFFICER: Mr. Ketner made a motion to accept the resignation of and approve the hire of a Parking Meter Enforcement Officer. Mr. Kitt seconded the motion and a vote was taken. The motion carried unanimously.

EXECUTIVE SESSION AND RECESS: At 8:35 pm President Burke announced that an Executive Session will be held on January 11, 2024 at 6:15 pm and recessed this meeting until that date and time.

RECONVENE: Vice President Leahey reconvened this meeting at 6:55 pm on Thursday, January 11, 2024. At this time, Mr. Leahey advised that Council met in an Executive Session at 6:15 pm to discuss hiring personnel. No action was taken. This meeting was adjourned at 6:57 pm.